

March, 2004

Steering Committee 2004 Objectives:

- Support the Objectives of the Subcommittees.
- Evaluate the Annual Professional Development Conference.
- Encourage web-based data use projects in individual states.
- Provide assistance for timely submission of FSCS data.
- Ongoing review of By-Laws, Policies and Procedures, and Definitions.
- Help maintain open communication and encourage coordination between/among NCES, NCLIS, IMLS, Census, COSLA, ALA and State Data Coordinators.
- Address comments and suggestions made at the annual Professional Development Conference.
- Encourage the timely release of Data.

Subcommittee Objectives:

Data Collection Subcommittee:

- Sustain, support and improve function of WinPLUS.
- Continue to facilitate electronic transmission (uploading and downloading) of software and data between the State and Federal level.
- Facilitate timely submission of public library data.
- Update and set parameters for edit checks
- Improve communication about the collection process among SDCs

Data Conference Subcommittee:

- Identify State Data Coordinator training needs.
- Review need for specialized training for interested SDC's and others.
- Plan the annual FSCS Professional Development Conference (December 2004).
- The dates for the Professional Development Conference are December 5-8, 2004.
- Recommend time and place for the FSCS Professional Development Conference (December 2005).

Data Elements Subcommittee:

- Begin systematic review of all data definitions.
- Follow-up on the data elements which received 10 endorsements at the Conference.
- Plan/Provide training on new data elements for the conference.
- Solicit new data elements.

Data Use Subcommittee:

- Advise on projects involving use of FSCS data.
- Promote awareness and use of NCES web-based tools and NCLIS website.
- Monitor use of FSCS data, identify exemplary uses, and select Eckard award winners.
- Plan and organize data use sessions for the Annual FSCS Professional Development Conference.
- Monitor web usage data on the web site.
- Encourage the development of historical tracking (vital statistics – birth, deaths, marriages, divorces).

Revised March, 2004